



Initial Planning Conference (IPC)

2013 ESF 8 Functional Exercise
January 15, 2013

Welcome and Introductions



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Today's Goals



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- Review exercise program
- Propose and discuss design objectives
- Select scenario venue and variables
- Discuss exercise process, structure, participation, and documentation
- Discuss support requirements and agree on next steps

Exercise Type

- Functional exercise
 - No actual movement
- No-inspection, no-fault, learning environment
- Based on design objectives selected by ESF 8 workgroup



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Scope

- The exercise will be state-wide involving
 - Any willing Hospital, Nursing Home, and Adult Residential Care provider
 - All State EOC staff, including representatives from DHH leadership
 - The ESF 8 Data Cell
 - TPMRC and HHS
 - DRCs for hospitals, nursing homes and mass fatality
- The exercise will not include:
 - Sheltering activities
 - DHH EOC activities

Exercise Purpose



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- To reinforce the consistent and correct use of protocols and ESF 8 systems throughout an event cycle.
- In the planned exercise, a hurricane scenario will be used so that all players can walk through protocols and actions from the pre-activation stage through the recovery phase, including cemetery disruption response operations

Target Capabilities



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- Information Systems Utilization and Management
- Mass Casualty/LERN Protocol Testing
- Patient Tracking
- State Emergency Operations Center (EOC) Management
- Communications between critical healthcare facilities and ESF 8



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Objectives: Information Systems

- Assess the ability of all critical healthcare facilities to use the appropriate systems in the ESF 8 Portal to provide status information within the requirements published by State ESF 8 officials.
- Assess the ability of the Data Cell to organize and obtain missing status data from facilities failing to report.
- Assess the ability of the respective associations to support data collection from facilities in coordination with the Data Cell

Objectives: Information Systems (cont'd)



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- Assess the ability of facility to report significant events (such as power loss or fuel shortages) and to support patient evacuations in the appropriate ESF 8 systems.
- Assess the ability of ESF 8 leadership to use the appropriate ESF 8 systems to communicate with facilities and other stakeholders, including decision-making groups for patient evacuation.

Objectives: Information Systems (cont'd)



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- Assess the ability of Regional ESF 8 teams to use appropriate ESF 8 systems to support patient evacuation activities at Aeromedical Marshaling Points and other venues.
- Assess the ability of the Data Cell to communicate significant information on demand to the ESF 8 leadership, using the appropriate ESF 8 systems and tools.
- Assess the ability of LERN and other ESF 8 coordinators to effectively use the appropriate ESF 8 systems to effectively execute their responsibilities.

Other Objectives

- Mass Casualty
 - Assess LERN protocol and applicability for the potential mass casualty situation.
- Patient Tracking
 - Assess the ability of hospitals, nursing homes and adult residential care facilities to effectively implement patient tracking for patient reception and status reporting during the exercise.

Other Objectives

- Emergency Operations
 - Demonstrate the ability to activate, staff, and operate the GOHSEP State ESF 8 EOC team
 - Demonstrate the ability to activate, staff and operate the ESF 8 Data Cell.
 - Demonstrate the ability to activate, staff, and operate Aero-medical Marshaling Points in selected areas.

Other Objectives

- Communications
 - Assess the ability of ESF-8 to establish and maintain communications with and disseminate information to critical healthcare facilities using appropriate ESF 8 systems.

Exercise Scenario

- Main scenario is a multi-day hurricane that impacts the coast of Louisiana.
- The main scenarios include:
 - Activation of the EOC, Data Cells, Facilities, etc.
 - Facility Reporting Requirements (definition and communication)
 - H-72 Conference Call
 - Facility Evacuation Planning, AMP Planning and Patient Movement
 - Power Outages
 - Data Cell Briefing Production
 - Mass Fatality and Mass Casualty

Exercise Participants

- Healthcare Facilities
 - Hospitals, Nursing Homes and Adult Residential Care Facilities
- Emergency management:
 - State ESF 8 EOC staff and DHH Leadership
 - Selected GOHSEP staff
 - DRC networks
 - Data Cell
- Federal Agencies
 - HHS
 - TPMRC

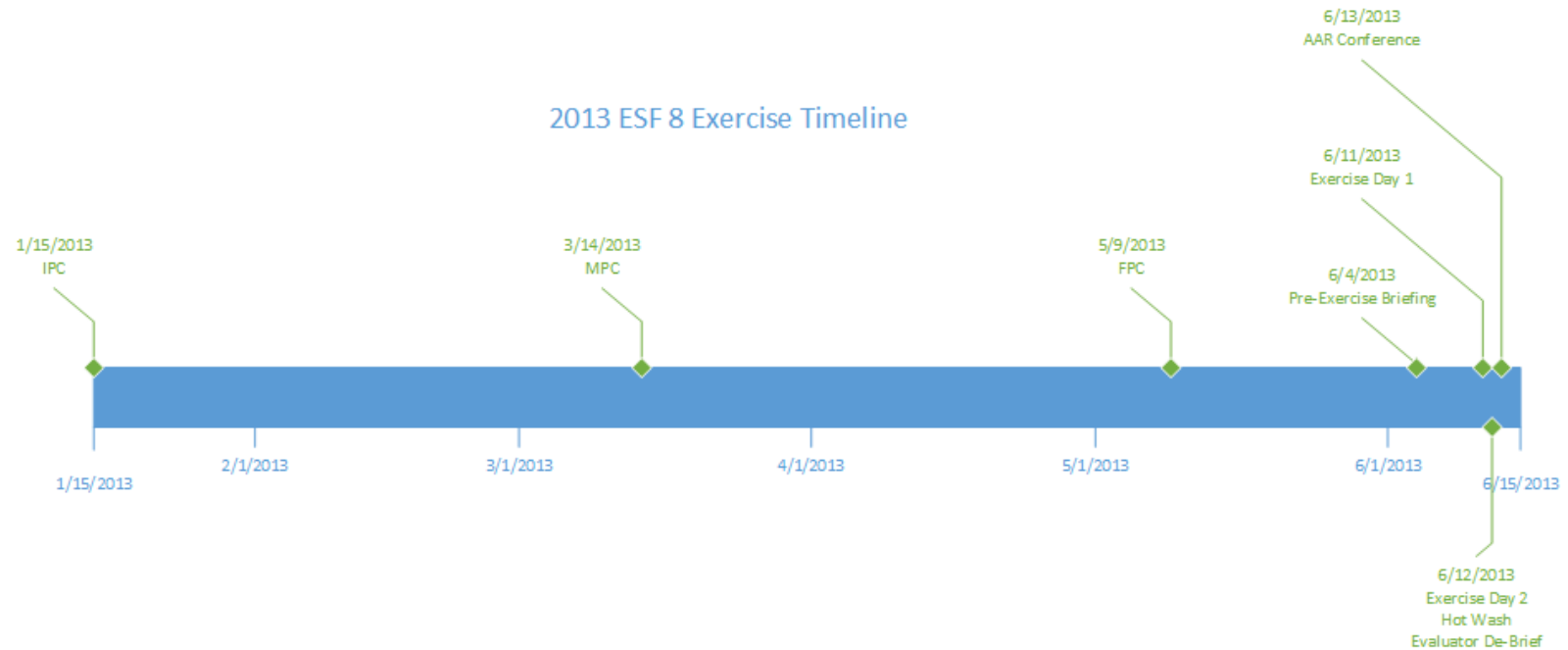
Facility Participation

- All hospitals, nursing homes and adult residential care facilities will be encouraged to participate.
- Some facilities will be asked to simulate planning for patient evacuations



Timeline

2013 ESF 8 Exercise Timeline



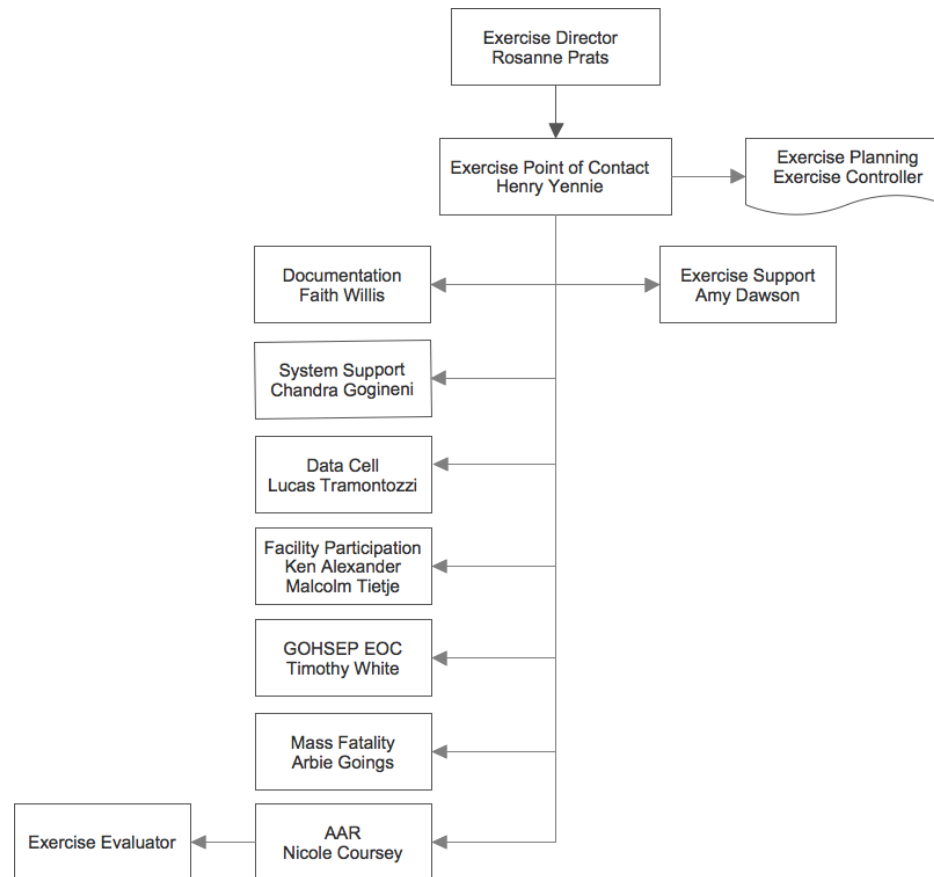
Actors

- No actors will be required.

Observers and Media

- Observers
 - Intended to observe activities
 - No functional role
- Media
 - No media presence is planned
 - However, the ESF 8 PIO and staff will be encouraged to participate with Leadership.

Exercise Staff Organization



Controller Functions

- Lead exercise planner
 - Gives final approval of exercise activities
 - Monitors exercise progress and coordinates any required modifications
- Senior controller
 - Coordinates control activities
 - Introduces, maintains, and coordinates exercise events in accordance with the Master Scenario Events List (MSEL)
 - Observes and reports exercise artificialities that interfere with realism

Evaluator Functions

- Know the procedures for the element being evaluated.
- Understand the exercise concept and scenario.
- Cover each assigned organization and area.
- Inform controller of design-related problems.
- Observe, record, and report player actions.
- Collect all evaluation data, Exercise Evaluation Guides (EEGs), and materials after the exercise.
- Report issues to the lead evaluator.

Documentation

- Exercise Plan (ExPlan)
 - Provides administrative details of exercise
 - Does not give operational details or scenario information
 - Reviewed at the Midterm Planning Conference (MPC)
 - Distributed before exercise

Documentation (cont'd)

- Controller and Evaluator (C/E) Handbook
 - Contains all information critical to the exercise
 - Limited distribution
 - Contains evaluation materials
 - Reviewed at the Final Planning Conference (FPC)
 - Distributed at pre-exercise briefing
- Situation Manual

Debriefings

- Participant Hot Wash
 - Day two
- Controller/Evaluator Debriefing
- AAR Conference
 - Participant Feedback Form
 - AAR Input Form

After Action Report (AAR)/ Improvement Plan (IP)

- Purpose
 - Document controller and evaluator observations
 - Provide feedback and pass on lessons learned
- Report contains:
 - Objectives
 - Recommendations
 - Observations
 - Innovations
- Distribution
 - Local community
 - Federal partners



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Support Requirements

- State EOC
 - ESF 8 staff
 - DHH Leadership
- Data Cell location
- Regional locations
- Communications network and hardware
 - WebEOC
 - ESF 8 Systems

Weapons Policy

- Not applicable

Site Maps and Area

- Not applicable

Initial Response

- Not applicable

Today's Tasks

- Confirm exercise dates and times
- Confirm objectives
- Confirm scenario
- Identify venues
- Identify and invite possible participating agencies and participants
- Identify possible controllers and evaluators
- Identify available equipment for player use
- Draft a MSEL for review at MPC/MSEL Conference
- Draft ExPlan and C/E Handbook for review at MPC
- Draft EEGs for review at FPC
- Workgroup assignments

Future Planning Conferences

- MPC: March 14, 2013
- Continue planning process
 - Scenario development
 - Exercise support requirements
 - MSEL review
- Review ExPlan

Future Planning Conferences (cont'd)



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- FPC: May 9, 2013
- Finalize exercise plans
 - Scenario timeline
 - Support needs and logistics
- Review C/E Handbook

Closing

- Finalize assignments
- Finalize dates for planning, exercise, and AAR activities